

ACADEMIC INTEGRITY: EXCERPTS FROM THE COURSE SYLLABUS

Academic Integrity

Please ensure that all of your work is done with the utmost integrity. Based on the *Marshall Instructional Guide & Procedures Handbook*, the following represent behavior that would be judged academically dishonest. This list is not intended to be exclusive or exhaustive.

1. Examination Behavior: Any use of external assistance during an examination, including, but not limited to the following:
 - Communicating with another student.
 - Copying material from another student's examination.
 - Allowing another student to copy from your examination.
 - Using unauthorized notes or aids.
2. Fabrication: Any intentional falsification or invention of data or other information
3. Plagiarism: The appropriation and subsequent use of another's ideas or words as your own. If another person's ideas or words are used, acknowledgement of the original source must be made. **If more than three consecutive words are used from a source, these must be (a) put in quotation marks or indented as an extended quotation and (b) cited explicitly.**
4. Other Types of Academic Dishonesty include, but are not limited to:
 - Submitting a paper(or parts thereof) written by or obtained from another individual.
 - Using a paper or essay in more than one class, without the instructor's express permission.
 - Obtaining a copy of an examination in advance, without the knowledge or consent of the instructor.
 - Using another person to complete class assignments, without the knowledge or consent of the instructor.

University regulations on academic integrity are in effect. All work submitted must be your own. **In writing papers, if you take any more than three consecutive words from any source—even if placed in footnotes or in tables—these must be put in quotes.** Even if you do not quote directly, you must still give credit, by way of a citation, to any author's ideas you use. The university provides serious sanctions for plagiarism. It is my policy to assign a failing grade for the course to any individual found to have engaged in plagiarism. Please see <http://www.usc.edu/dept/publications/cat2008/academic/standards.html> .

Section 11.31 of the [Student Conduct Code](#) prohibits "Dishonesty, such as furnishing false information to any university official, faculty member or office." It is my policy to assign a failing grade for the course for such violations.